

PITTSBGROVE TOWNSHIP SCHOOL DISTRICT BOARD HIGHLIGHTS

THIS IS THE MONTHLY UPDATE FOR ALL STAFF ON KEY ACTIONS TAKEN AT THE RECENT BOARD OF EDUCATION MEETING. IT IS NOT INTENDED TO BE ALL INCLUSIVE BUT TO PROVIDE THE STAFF A FLAVOR OF TOPICS DISCUSSED.

BOARD OF EDUCATION MEETING –AUGUST 20, 2013

PRESENTATIONS

The following items were presented:

- A Plaque was presented to retired SACC Caregiver, Patricia A. Snyder at the August 15, 2013 Work Session.
- Director of Curriculum & Instruction, Ms. DuBois, gave a presentation on the School Choice program at the August 20, 2013 Voting Session.

The Board of Education approved the following resignations and approved to release them from their contract following the 60-day contractual period, or upon finding a suitable replacement, whichever occurs first:

- Cheryl Catts, PTMS Math Teacher
- Scott Hogan, PTMS Social Studies Teacher
- Corinne Mesmer, Olivet 3rd Grade Teacher

The Board of Education approved:

- With regret, the retirement from Child Study Team secretary, Darlene DelBaugh, effective January 1, 2014;
- With regret, the retirement of Norma School secretary, Malvese (Sandy) Penn, effective October 1, 2013;
- The resignation of Head Field Hockey Coach, Lauren Frazier, effective immediately.

With the Superintendent's recommendation, the Board of Education approved the following certificated staff appointments, effective for the 2013-14 school year:

- Norma Kindergarten Teacher - Kathryn Giocondo, replacing Corinne Mesmer;
- Norma Kindergarten Teacher - Erika Knorr, new position;
- PTMS Social Studies Teacher - Daniel Wyckoff, replacing Scott Hogan;
- PTMS Math Teacher, Lauren Galetto, replacing Cheryl Catts;
- Olivet 3rd Grade Teacher - Kelly Bottino, replacing Judy Mosley;
- Speech/Language Specialist, Laurence Devlin, replacing Montana Jacobs, pending NJ Certification.

The Board of Education approved:

- To hire retired Guidance Counselor and ELL instructor, Patricia Drager, to provide ELL instruction on an as-needed basis for the 2013-14 school year;
- To appoint Sheryl Smith to the position of long-term maternity leave substitute, effective September 1, 2013 through January 30, 2014, pending emergent certification;
- The Certificated Staff Lane Changes, effective September 1, 2013 for the 2013-14 school year;
- Jessica Saunderlin to the position of long-term maternity leave substitute for Karen DuBois, effective September 5, 2013 through November 27, 2013;

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- John Toth as a Band Volunteer for the 2013-14 school year;
- The PTMS 2013-14 extra/co-curricular appointments:
 - 6th Grade Lead Teacher - Julie Suwala (replacing Scott Hogan)
 - 7th Grade Lead Teacher - Jessica Downer (replacing Cheryl Catts)

The Board of Education approved the following:

- The 2013-14 Student/Parent Handbooks;
- The Olivet security drills for July and August, 2013;
- To establish a \$450 Athletic Change Fund for the 2013-14 school year;
- The designation of Pittsgrove to act as Lead LEA agent for IDEA funding, with the following districts:
 - Consortium with *Newfield Borough Board of Education*, to participate with Pittsgrove, for submission of IDEA entitlement applications for both Basic and Preschool funding, for fiscal year 2013;
 - Consortium with *Elmer Borough Board of Education* and *Newfield Borough Board of Education*, to participate with Pittsgrove, for submission of IDEA entitlement applications for both Basic and Preschool funding, for fiscal year 2014.

The Board of Education approved the following Curriculum and Instruction items:

- To appoint Mr. Wentzell to serve on the QSAC Committee;
- The Special Education Practicum Placement for Wilmington University student, Ronald Walters, with Maryann Molis for Fall 2013;
- The revised Gifted and Talented Program that incorporates changes to the 6th Grade Accelerated Mathematics Program;
- To create an Arts Liaison, K-12 position for the 2013-2014 school year, at a stipend of \$1,324;
- For Sign Language Professional Development services to be provided by Mrs. Donna Yeagle for selected staff to service the needs of our students;
- The new and revised curricula for 2013-2014
 - Revised curricula includes:
 - Accounting I
 - Algebra II Course A and Course B
 - Algebra II CP
 - Algebra II Honors
 - Algebra III
 - Financial Literacy
 - Grade K Science
 - Grade 1 Science
 - Grade 2 Science
 - Grade 4 Science
 - Grade 5 Science
 - Grade 6 Math
 - Grade 7 Math
 - Grade 8 Math
 - New curricula includes:
 - Marine Science CP
 - Special Topics in Computer Science
 - PTMS Technology Exploratory

The Board of Education approved:

- The following account items:
 - Open new activity account #228, for the Class of 2017;
 - Change title of golf account #513 to "Special Projects for Athletics" account;

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- Elli tuition, for 2013-2014 full day program, of \$6,460;
- To void warrant check # 73921, payable to PODS Enterprises, in the amount of \$907.89 and re-issue warrant check # 73922, to PODS Enterprises, for the correct invoice amount of \$880.78.

The Board of Education approved the following items related to the Elmer Board of Education for the 2013-2014 school year:

- The following tuition agreements:

<u>REGULAR EDUCATION PROGRAMS</u>	<u>Contract Total</u>
• Kindergarten @ Norma School	\$ 133,884.00
• Grades 1 – 2 @ Elmer School	\$ 283,088.00
• Grades 3 – 5 @ Olivet School	\$ 653,280.00
• Grades 6 – 8 @ PTMS	\$ 659,946.00
• Grades 9 – 12 @ APSHS	\$ 893,227.00
• Resource Room	\$ 228,514.00
- EXTENDED SCHOOL YEAR
 - Olivet School (07/08/13 - 08/08/13) \$ 24,348.00
- Henry Bermann as Superintendent for the Elmer Borough Board of Education, for reporting purposes for the 2013-2014 school year;
- Cindy Strang as Treasurer for the Elmer Borough Board of Education, for the 2013-2014 school year. All related costs to be billed to Elmer.

The Board of Education approved:

- The Contract for In School Nursing Services with Bayada Nurses, Inc., for substitute nursing services for the 2013-2014 school year, at the following hourly rates:
 - \$49.00/hour for Registered Nurse services
 - \$39.00/hour for Licensed Practical Nurse services
- The CM3 Building Solutions Support Services Agreement, for all District buildings, including the Elmer School, in the amount of \$16,440, effective July 1, 2013 through June 30, 2014. CM3 will provide technical support only; all preventative maintenance will be performed by in-house staff;
- The Mission One Teacher Assistants Agreement, effective July 1, 2013 through June 30, 2014, *pending legal counsel review*. Mission One will provide teacher assistants to the District for the 2013-2014 school. Hourly rates are the same as 2012-2013 rates;
- Addendum I with Mission One Educational Staffing Services, reflecting teacher assistants who have worked for the District for two (2) or more years as of September 1, shall be provided with three (3) personal days, at the expense of the District, effective September 5, 2013, for the 2013-2014 school year.

The Board of Education approved:

- The bus routes for the 2013-2014 school year.
- The Source 4 Teachers Substitute List submitted in August, 2013;
- To accept the funds received from Woodruff Energy, in the amount of \$38,056.74, for the period of January, 2013 through June, 2013;
- The staff workshop/mileage requests;
- The Field Trips for the 2013-2014 school year;
- The Fundraisers for the 2013-2014 school year;
- The updated summer professional development list;
- Student #13194 exercising Option 2, enabling her to graduate one year earlier than her scheduled graduation date of June 2015;
- Review of the Central Office Support Staff Unit *Starting Salary Proposal 2012-15*.

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With Regard to policies, the Board of Education approved:

- The following NJSBA revised policies:
 - 4112.2 - *Certification (Marked Up Copy)*
 - 4131/4131.1 - *Staff Development; In-service Education/Visitations/Conferences (Marked Up Copy)*
 - 6142.10 - *Internet Safety And Technology (Marked Up 2 Copy)*
 - 9111 - *Qualifications And Requirements Of Board Members (Marked Up 2 Copy)*
- For the first reading, the following new policy:
 - 5118.3 - *School Choice (Marked Up 2 Copy)*
- The Marked up versions of the following current district policies, for first reading:
 - 4117.2 - *Recognition-Retirement/Dedicated Employees*
 - 5127 - *Commencement Activities*
 - 9140 - *Student Representation to the Board of Education*

The Board of Education approved the following with regard to the NJSBA/NJASA/NJASBO Annual Workshop:

- By Resolution, that the Board of Education bear the appropriate expenses incurred by the Board members and School District Administration who attend the NJSBA/NJASA/NJASBO Annual Workshop, October 22, 2013 through October 24, 2013, Atlantic City Convention Center, Atlantic City, NJ;
- The group registration for Board members, Superintendent, Business Administrator, Director of Curriculum and Instruction, and Technology Supervisor for the NJSBA/NJASA/NJASBO Annual Workshop, October 22, 2013 through October 24, 2013, Atlantic City Convention Center, Atlantic City, NJ. Group registration fee is \$1,000;

With regard to training, the Board of Education approved the following:

- In accordance with N.J.S.A. 18A:12-33, Board members are required to complete mandated training programs which are prepared and offered by NJSBA and enforced by the School Ethics Commission. The 2013 mandated training requirements for Board members:
 - Mrs. Hayman - *Governance I: New Board Member Orientation* - registered to attend on 09/07/13
 - Mr. Wentzell - *Governance I: New Board Member Orientation* - completed program on 05/11/13
 - Mr. Miletta - *Governance III: Student Achievement* - registered to attend on 10/24/13
 - Mrs. Snyder - *Governance IV: Legal Update & Anti-Bullying Bill of Rights* - Registration pending
 - * *Registration is free for all mandated training programs. Mileage in accordance with travel regulations;*
- The following Board members to attend NJSBA mandated training:
 - Mrs. Hayman - *Governance I - New Board Member Orientation Program*, September 7, 2013, at Jackson Liberty High School, Jackson, NJ
 - Mr. Miletta - *Governance III - Student Achievement*, October 24, 2013, at Atlantic City Convention Center, Atlantic City, NJ

Note: Registration is free for mandatory training programs provided by NJSBA;
- The Board President to attend the NJSBA Bargaining Training program, at a total cost of \$298, at the Robert Wood Johnson Center for Health and Wellness, Mercerville, NJ. Program dates and times are as follows:
 - September 21, 2013, 9:00 A.M. to 4:15 P.M. - *Preparing for Bargaining*
 - October 5, 2013, 9:00 A.M. to 4:15 P.M. - *Bargaining at the Table*
- Attendance at the Gloucester County SBA Meeting held on September 12, 2013, 6:00 P.M., for networking, sharing information and NJDOE presentation on the intricacies of special education. Meeting will be held at Villari's Lakeside Restaurant, 2375 Sicklerville Rd., Sicklerville, NJ. Registration is free.